



TITLE: **Installer**

JOB FUNCTION: Perform window treatment installations to the highest standard of quality and company standards

COMPANY INFO: H2H Blinds is one of the largest providers of window blinds serving the new construction and remodeling industries, as well as residential/commercial property investors and managers. We are a full-service window blind vendor solution offering pre-measuring, professional installation, and warranty service. Our current client base includes over 70 builders, including twelve of the Top 20 Homebuilders in Atlanta, Charlotte, and Raleigh.

#### MEASUREMENT / INSTALLATION DUTIES & REQUIREMENTS:

- Monitor communities where H2H provides installations and assessing construction stages of homes in production and recording window measurements per company specifications.
- Accurately record window measurements for company documentation and job preparation; submit to Scheduling Coordinator on daily basis.
- General window treatment installation procedures including the securing of all brackets and hardware, leveling, and ensuring proper function of treatment for a variety of applications including various sized windows and doors
- Thorough understanding of window types, terms and installation mounting: single-hung, double-hung, double, triple, inside vs. outside mount, etc.
- Thorough understanding of light-carpentry terms and practices for cutting window blinds, including types of cuts and incremental measurements
- Operate basic carpentry equipment (miter saw) and hand tools in order to modify blind stock into odd and custom sizes; **REQUIRED TOOLS ARE NOT PROVIDED**
- Ability to receive daily dispatch of schedule, work independently and with partners, and communicate effectively and professionally with other members of team, including fellow Installers, Warehouse Workers, and Office Staff
- Familiarity with OSHA Health and Safety regulations, including construction jobsite safety and proper tool usage
- Perform other material transport and delivery duties as assigned

#### PHYSICAL REQUIREMENTS:

- Work is performed while standing/moving for long periods of time, and may require bending, squatting, climbing, reaching.
- Ability to lift and/or carry medium weights up to 50 pounds, occasionally up and down ladders
- Often involves being on or around active construction sites and exposure to elements of weather including hot/cold seasonal changes, humidity, and dust/fumes.

#### DRIVING REQUIREMENTS:

- Traveling to installation jobsite may require extended drive times of 2+ hours.
- A GPS Monitoring device may need to be professionally attached and removed as needed.

EDUCATION AND EXPERIENCE:

- High school diploma or a G.E.D Certificate.
- Two years of experience in new home construction and/or installation services
- Past experience in window treatment installation a plus, including blinds, roller shades, plantation shutters.
- **REQUIRED: Cellular phone with integrated camera and emailing features**

Job Type: Full-time

Pay: \$15.00 - \$25.00 per hour

Experience:

- Service Technician: 1 year (Preferred)

Education:

- High school or equivalent (Preferred)